

Caniff Liberty Academy
Board of Directors
Regular Board Meeting
Minutes

Date: Wednesday, March 20, 2024
Time: 6:00 pm
Location: Caniff Liberty Academy
2650 Caniff St.
Hamtramck, MI 48212

Call to Order

The meeting was called to order at 6:00 pm by President Abu-Shanab.

Roll Call

A roll call was taken. The following board members were in attendance:

Present – Mr. Abu-Shanab, President
Absent (Excused) - Mr. Ali Al-Zaqzuq, Treasurer
Present – Mr. Imad Hamad, Secretary
Absent (Excused) – Mr. Qurban Choudhury, Member
Present – Dr. Elmoataz Ibrahim, Member

A quorum was in attendance to conduct business.

Also in attendance were the following individuals:

Mr. Ahmed Saber, EMAN
Mr. Ehab Hassan, EMAN
Dr. Azra Ali, EMAN
Dr. Lorilyn Coggins, EMAN
Mr. Tom Kozak, Caniff Liberty Academy
Dr. Latacha King, Oakland University Charter Schools Office

Approval of Agenda

It was moved by Mr. Hamad and seconded by Mr. Abu-Shanab to approve the agenda. The vote was unanimous (3/0) in favor of the motion (Ayes – Abu-Shanab, Hamad, and Ibrahim). Motion passed - Agenda approved.

No board member indicated having a conflict of interest with respect to any agenda item.

Approval of Prior Meeting Minutes

It was moved by Mr. Hamad and seconded by Mr. Abu-Shanab to approve the minutes of the Meeting held on February 21, 2024, as read. The vote was unanimous (3/0) in favor of the motion (Ayes – Abu-Shanab, Hamad, and Ibrahim). Motion passed - Minutes approved.

Public Comment Relating to Agenda Items

No public comment was provided.

Correspondence

Correspondence from the Michigan Department of Education was received noting the Monitoring of ESSER funds.

Correspondence from Oakland University was received inviting the Board members to their Annual Appreciation Dinner to be held on April 30, 2024.

Correspondence from Oakland University was also received regarding the reappointment of Mr. Abu-Shanab to a subsequent term on the Board of Directors.

Reports

Mr. Saber welcomed the Board to the March meeting and noted the return of winter weather. Dr. Ali provided highlights of the written management company report including updates on the Literacy Night that was held on March 19, 2024. She indicated that resources were made available to parents in Bangla and Arabic. The Scholastic Book Fair was held the same evening. She noted that the school will be on Spring Break next week. WIDA is concluded and MSTEP testing will begin after the return from Spring Break. EMAN has hired a Behavior Interventionist and School Resource Officer with 31aa funding.

Dr. Coggins summarized the February financial reports noting cash on hand, fund balance, and actual to budget percentages for both revenues and expenditures.

Unfinished Business

There was no unfinished business to come before the Board.

New Business

It was moved by Mr. Hamad and seconded by Mr. Abu-Shanab to approve the financial reports as presented. The vote was unanimous (3/0) in favor of the motion (Ayes – Abu-Shanab, Hamad, and Ibrahim). Motion passed – Financial Reports approved.

It was moved by Mr. Hamad and seconded by Mr. Abu-Shanab to ratify the Annual Audit Letter of Engagement as approved last year. The vote was 3/0 in favor of the motion (Ayes – Abu-Shanab, Hamad, and Ibrahim). Motion passed – Annual Audit Letter of Engagement ratified.

Authorizer Comments

The March Board Briefs were provided to the Board.

Dr. King brought comments to the Board from Oakland University and reported on the upcoming Board Appreciation Dinner and the annual National Charter Schools Conference as well as the annual book writing contest and available Irwin training.

Other Business

No other business came before the Board.

Extended Public Comments

There was no extended public comment.

Closing Items

The next meeting was announced for Wednesday, April 17, 2024.

It was moved by Mr. Abu-Shanab and seconded by Mr. Hamad that the meeting be adjourned at 6:26 p.m. The vote was unanimous in favor of the motion. Motion passed – Meeting Adjourned.

I certify that these minutes were approved [] as read, [] as corrected, by the Academy Board at a duly noticed open meeting held on April 17, 2024 at which a quorum was present.

By: 
Its: Secretary